

Trimester 3, 2025 Orientation Agenda

Melbourne Campus Wednesday 24 September 2025

Level 3, 655 Collins Street, Docklands VIC 3008

Time	Session/Proceedings	Facilitators	Room/Level
9.30am - 10.30am	Student Arrival and Registration Tea/Coffee	Student Services and Student Experience and Ambassador Team	Reception (Lvl 3) Student Kitchen (Level 3)
10.30am – 10.45am	Welcome Acknowledgement of Country Staff Introductions Deans Welcome Student Ambassador Welcome	Ms. Danica Pinto All staff Student Ambassador	Room 3.08 (Lvl 3)
10.45am – 11.30am	Policies and Procedures	Ms. Danica Pinto	Room 3.08 (Lvl 3)
11.30am – 12.00pm	Campus Tour/Introduction	Ms. Danica Pinto, Student Experience and Ambassador Team	Departs from: Room 3.08 (Lvl 3)
12.00pm - 12.45pm	Lunch (provided)	All Staff	Student Kitchen (Level 3)
12.45pm - 1.45pm	Course Overviews BBUS, GradCertBM, MBA BIT, BBIS, MIT MPMB MRes	Dr Jenny Katis Dr Jahangir Alam Dr Ahmad Kaleem Dr Parvesh Saini	Room 3.17 (Lvl 3) Room 3.18 (Lvl 3) Room 3.20 (Lvl 3) Room 3.21 (Lvl 3)
1.45pm – 2.30pm	Online Accounts Session	Student Services, Student Experience and Ambassador Team, Ms Ella Lovece and Sundeep from ITS	Room 3.08 (Lvl 3)
2.30pm - 3.00pm	Get set for success! • Meet and greet/icebreaker • Introduction to Student Learning Support and Library Services • Tips for study success • Time Management	Ms Fiona Perry and Ms Louisa Sher	Room 3.08 (Lvl 3)
3.00pm - 3.15pm	Afternoon Tea Break	All Staff	Student Kitchen (Level 3)
3.15pm – 4.00pm	Aussie Trivia, Health, Safety and Wellbeing Evaluation Survey Delivery	Ms. Danica Pinto, Student Services, Student Experience and Ambassador Team	Room 3.08 (Lvl 3)
4.00pm - 5.00pm	Student Services Drop In	Student Services and Student Ambassador Team	Reception (Lvl 3)